

# Home Maintenance and Inspection Schedule

Use this helpful schedule to keep track of your home's maintenance needs!

## Monthly Maintenance Calendar

JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
<ul style="list-style-type: none"> <li><input type="checkbox"/> Replace HVAC filters</li> <li><input type="checkbox"/> Clean garbage disposal</li> <li><input type="checkbox"/> Test smoke/ carbon dioxide detectors</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Replace HVAC filters</li> <li><input type="checkbox"/> Test garage door auto-reverse</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Replace HVAC filters</li> <li><input type="checkbox"/> Clean garbage disposal</li> <li><input type="checkbox"/> Clean range hood and filters</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Replace HVAC filters</li> <li><input type="checkbox"/> Test smoke/ carbon dioxide detectors</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Replace HVAC filters</li> <li><input type="checkbox"/> Clean garbage disposal</li> <li><input type="checkbox"/> Test garage door auto-reverse</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Replace HVAC filters</li> <li><input type="checkbox"/> Clean range hood and filters</li> </ul>
JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
<ul style="list-style-type: none"> <li><input type="checkbox"/> Replace HVAC filters</li> <li><input type="checkbox"/> Clean garbage disposal</li> <li><input type="checkbox"/> Test smoke/ carbon dioxide detectors</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Replace HVAC filters</li> <li><input type="checkbox"/> Test garage door auto-reverse</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Replace HVAC filters</li> <li><input type="checkbox"/> Clean garbage disposal</li> <li><input type="checkbox"/> Clean range hood and filters</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Replace HVAC filters</li> <li><input type="checkbox"/> Test smoke/ carbon dioxide detectors</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Replace HVAC filters</li> <li><input type="checkbox"/> Clean garbage disposal</li> <li><input type="checkbox"/> Test garage door auto-reverse</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Replace HVAC filters</li> <li><input type="checkbox"/> Clean range hood and filters</li> </ul>

## Annual Checklist

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| <ul style="list-style-type: none"> <li><input type="checkbox"/> Drain and inspect water heater</li> <li><input type="checkbox"/> Inspect fire extinguisher</li> <li><input type="checkbox"/> Check water main/meter for leaks</li> <li><input type="checkbox"/> Check washing machine hose connections</li> <li><input type="checkbox"/> Check for termites, rodents, and other pest</li> <li><input type="checkbox"/> Clean refrigerator coils</li> <li><input type="checkbox"/> Redo bathroom grout and caulking where necessary</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> Check toilet shut-off valves</li> <li><input type="checkbox"/> Redo kitchen grout and caulking where necessary</li> <li><input type="checkbox"/> Check bathroom and kitchen exhaust fans</li> <li><input type="checkbox"/> Check dishwasher hoses</li> <li><input type="checkbox"/> Pump septic tank (every 3-5 years)<br/>Last pumped: _____ Next Pump: _____</li> </ul> |
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## Seasonal Maintenance Checklist

SPRING	SUMMER
<ul style="list-style-type: none"> <li><input type="checkbox"/> Change air filters</li> <li><input type="checkbox"/> Change batteries in detectors</li> <li><input type="checkbox"/> Check for leaks in attic</li> <li><input type="checkbox"/> Wash windows</li> <li><input type="checkbox"/> Clean out gutters</li> <li><input type="checkbox"/> Replace damaged window/ door screens</li> <li><input type="checkbox"/> Inspect bricks/stucco for chipping, deterioration, or deposits</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Change air filters</li> <li><input type="checkbox"/> Change batteries in detectors</li> <li><input type="checkbox"/> Check for leaks in attic</li> <li><input type="checkbox"/> Wash windows</li> <li><input type="checkbox"/> Check wood decks for moisture - reseal deck if water dropped on it doesn't bead up</li> <li><input type="checkbox"/> Check driveway for cracks - reseal with asphalt patching caulk</li> </ul>
FALL	WINTER
<ul style="list-style-type: none"> <li><input type="checkbox"/> Check crawl space for water - call home inspector to find leaks</li> <li><input type="checkbox"/> Call furnace inspector - service furnace</li> <li><input type="checkbox"/> Test sump pump</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Check lawn - fertilize and reseed if necessary</li> <li><input type="checkbox"/> Check outdoor light bulbs</li> <li><input type="checkbox"/> Clean out gutters and downspouts</li> </ul>
<ul style="list-style-type: none"> <li><input type="checkbox"/> Add mulch around trees and garden beds to retain ground moisture</li> <li><input type="checkbox"/> Prune landscaping</li> <li><input type="checkbox"/> Pressure wash driveway, patio, and deck</li> <li><input type="checkbox"/> Clean window wells and check drainage</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Check paint - repaint where there's chipping, peeling, or cracking</li> <li><input type="checkbox"/> Check dryer vent pipe for clogging</li> <li><input type="checkbox"/> Check for/clean mold and mildew</li> <li><input type="checkbox"/> Clean underbrush around trees and bushes</li> <li><input type="checkbox"/> Switch ceiling fans to turn counterclockwise</li> </ul>
<ul style="list-style-type: none"> <li><input type="checkbox"/> Tighten loose handles and knobs</li> <li><input type="checkbox"/> Check door and window locks - replace where necessary</li> <li><input type="checkbox"/> Add weather stripping where necessary to insulate your home</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Switch ceiling fans to turn clockwise</li> <li><input type="checkbox"/> Remove screens and add storm windows</li> <li><input type="checkbox"/> Inspect and repair stairs and railings</li> </ul>



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